SECTION I
HOW TO CONTRIBUTE:
1. Articles must be submitted to The Plant Newspaper via email at theplantnewspaper@gmail.com.
1.1.Submissions should include a picture in a PDF/JPEG file, and a link to the reliable source of the picture. These submissions will be prioritized.
1.2. All one-page articles must be between 500 and 800 words.
1.3. All spread articles must be between 1200 and 1400 words.
1.4. Articles must follow the Canadian University Code of Ethics, and Canadian libel laws.
1.5. Students who want to submit their work anonymously should email the Executive Team at theplantexecs@gmail.com and clarify their contribution is anonymous.

SECTION II
CONTRIBUTION STANDARDS:
2. Articles may be rejected if they do not meet any of the above criteria, if they are poor in quality, they are late to the contribution deadline, or The Plant has no room left for contributions.
       2.a. Poor in quality meaning excessive grammar, spelling, or punctuation mistakes, unclear angle, lack of sources, lack of coherence, lack of reliability.
2.1. Articles including unpopular opinions or strong voices may be submitted, but they must adhere to the Canadian University Code of Ethics and Canadian libel laws. All contributors are liable to what they write.
       2.1.a. Articles that are intensely degrading of any specific group will be rejected.
2.2. Contributors may submit as many articles as they like per volume of The Plant. But only one contribution may be published per issue.
2.3. Articles that include any plagiarism, use of Artificial Intelligence or uncited, unoriginal work will be voided from use.

SECTION III
RIGHTS OF THE PLANT:
3. A reply from The Plant must be executed within 3-4 business days of the sent email. If a response is not given, the student may contact The Plant's Board of Directors.
3.1. The Editor-in-Chief or corresponding Executive Director has the right to deny any contribution for any reason listed above, or any purpose they deem necessary (within reason). Reasons should be provided by an Executive Director for an article's rejection.
3.2. The Plant must publish the contribution deadline at the beginning of every print cycle each month to their Instagram page @theplantdawson.
3.3. Section Editors have the right to make any edits they deem necessary, but must consult the original contributor before publishing.
3.4. Contributors must answer the Section Editors' edits and confirm/deny them within 72 hours. Without a reply within 72 hours, the article will be rejected and not published in the following issue of The Plant.
3.5. If a contribution is made within a 24 hour window to the contribution deadline, and there is enough room for their submission to be included, they must answer the Section Editor within 24 hours of receiving edits.
3.6. Exceptions may be made according to the Editor-in-Chief.